

How we make sure that all the necessary school staff are aware of your child's individual needs

All staff teaching your child have a responsibility to understand your child's learning needs. They all receive additional training that helps them understand the difficulties and complexities in learning for the students in the school. They have access to students' progress records and reports. Each class has a file containing information on each student including a Pen Portrait, the Individual Learning Plan, Behaviour Management Strategy, Communication Profile and Risk Assessment. These documents together with the knowledge held by the teaching assistants responsible for the students in the class provide teachers with the basic information they require about each student. In addition teachers and support staff frequently consult the Autism Support Team or the SENCO if they observe a difficulty that is not recorded in the student's file.

Staff also maintain frequent communication with parents, carers and other agencies and professionals to stay in touch with developments in the changing needs of individual students.