

### APPLICATION FOR FREE SCHOOL MEALS: April 2012

You may print this form and complete it manually. Or, you may save it to the hard drive on your PC and complete this form online. Place the cursor in the shaded area and start typing. Use the TAB key to move from one field to the next. Insert your responses, print the form and sign it where required.

**You will qualify for free school meals if you or your partner are receiving:**

- Income Support (IS);
- Income Based Jobseekers Allowance (IBJSA);
- Support under part VI of the Immigration and Asylum Act 1999; or
- Child Tax Credit, provided they are not entitled to *Working Tax Credit\** and have an annual income, as assessed by the Her Majesty's Revenue & Customs that does not exceed £16,190;
- An income-related employment and support allowance (IrESA) (this benefit was introduced on 27 October 2008)
- Guarantee element of State Pension Credit.

**To apply please complete and return this form to the school secretary and at the same time provide evidence of entitlement to any of the above.**

School		
Your address		
Postcode		Home Tel No
You and Your Partner	You	Your Partner
Title	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>	Mr <input type="checkbox"/> Mrs <input type="checkbox"/> Ms <input type="checkbox"/> Miss <input type="checkbox"/>
Surname / Family Name		
Other Names		
Date of Birth	<input type="text"/> / <input type="text"/> / <input type="text"/>	<input type="text"/> / <input type="text"/> / <input type="text"/>
National Insurance Number	<input type="text"/>	<input type="text"/>
Do you or your partner receive Income Support or Income Based Job Seekers Allowance or IrESA?	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>
AND / OR: Child Tax Credit (CTC) <b>only</b> - gross income of no more than £16,190	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>
AND / OR: Support under Part VI of the Immigration and Asylum Act 1999	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>
AND / OR: Guarantee element of State Pension Credit	Yes <input type="checkbox"/>	No - you cannot get free meals <input type="checkbox"/>

### APPLICATION FOR FREE SCHOOL MEALS (continued)

Children living with you who go to school			
Full Name	Sex	Date of Birth	School

<b>Backdating</b>	Does this apply to you?	If you are not sure get help to fill in this part								
<p>School meals are provided free from the date of your claim. However, if you have a good enough reason for not claiming earlier and you have paid for your child's meals we can refund you for up to 3 months. If you think that your free meals should be backdated tell us the date from which you wish to claim and the reason why below.</p>										
I wish to claim free meals from		<table border="1" style="display: inline-table;"> <tr> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;">/</td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;">/</td> <td style="width: 20px; height: 20px;"> </td> <td style="width: 20px; height: 20px;"> </td> </tr> </table>			/			/		
		/			/					
<p>I did not apply earlier because</p>          										
<p><b>Declaration:</b> If you give false information you could be prosecuted</p>										
<ul style="list-style-type: none"> <li>- As far as I know the information I have given is complete.</li> <li>- I agree that you may make any enquiries to check the information I have given.</li> <li>- I will tell you at once if my circumstances, income or savings change.</li> <li>- I will tell you at once if there is any change in the circumstances or income of the people living in my house.</li> </ul>										
Your signature		Date								

\* They may still be entitled to free school meals, however, even if they are receiving Working Tax Credit, but only during the 4 week period immediately after their employment finishes or their hours are reduced to less than 16 hours per week.